

Children's Creative Center

COVID-19 Preparedness and Response Plan

Monitoring Symptoms of COVID-19

Drop Off and Pick Up

Each morning, a teacher will be designated to meet parents in the parking lot to take their child's temperature with a non-touch thermometer. The designate teacher will then ask if the parent's child is feeling sick, or if they have been exposed to someone who is sick. Once the teacher is assured that the child is healthy, they will ask the parent to initial the sign-in sheet next to their child's name. A sample of the sign-in sheet we will be using is attached to this packet. If your child needs you to accompany them inside, we will definitely accommodate that. The purpose of the parking lot drop off is to limit the number of adults that enter the building.

Drop off and pick up times will be organized with every family having a specific drop off and pick up window of time.

Staff Arrival

Upon arrival, staff members will fill out the same entry questionnaire that the children have, and will have their temperature taken and recorded.

Family Responsibilities

It is important that our families communicate through a written email or letter of any contact they have had with people who may have, or do have a confirmed case of COVID-19. Please contact Laurie Atwood with any questions or concerns.

Response to Possible or Confirmed Cases of COVID-19

Anyone who becomes symptomatic, staff or children, will be sent home immediately. We will isolate children who become ill while in care but can't leave immediately. Any child who appears to not feel well will have their temperature taken and recorded.

The children will be isolated with a teacher in the library until they can be picked up.

If a child, staff member, family member, or visitor to CCC becomes ill with COVID-19 symptoms, we will contact the Washtenaw County Health Department and our licensing consultant for next steps. Staff and families of children in care are also required to report to CCC if they become symptomatic or receive positive COVID-19 results. We will notify parents if it was present in our facility, but we will respect the privacy of individuals in our care by not sharing health information of a specific person.

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Guidelines for Returning to Care and Work

Staff members and children should stay home and self-isolate if they show symptoms of COVID-19. It can be challenging to determine when to isolate young children because they are ill more often than adults, and the cause of the fever is sometimes unknown.

If a staff member or child has a fever or a cough, we will recommend at this time that they should be fever-free for 72 hours before returning to care (even if other symptoms are not present.)

If a staff member or child exhibits multiple symptoms of COVID-19, you suspect possible exposure, or an individual tests positive for COVID-19, the individual must stay home until

- They have been fever free for at least 72 hours without the use of medicine that reduces fever AND
- Other symptoms have improved AND
- At least 10 days have passed since your first symptoms have appeared.

If a staff member begins to feel ill, they should go home. If an individual is the only caregiver, they should put on a cloth face covering (if not already on) until they can be relieved by another caregiver.

Most children and staff members can return to care/work based on improved symptoms and the passage of time. The health department may recommend that some individuals (for example, immune compromised individuals) receive two negative tests in a row, 24 hours apart.

Practicing Social Distancing

We acknowledge that social distancing is very challenging in a childcare setting. We will limit the group sizes, the number of staff members caring for a child, and the number of spaces a child is in during the day as much as possible. Following are the steps we will take to help us in this process:

Pre-School & Toddlers

- Preschoolers and Toddlers will be divided into consistent groups of 4,6,8, or 10 depending on their age and child/teacher ratios
- Their groups will be consistently taught by the same teacher or teachers
- The preschoolers indoor space will be the first floor, including the library
- The toddler indoor space will be the two upstairs toddler rooms.

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Pre-School & Toddlers (continued)

- The toddler outdoor space will be the deck adjacent to the playground and staggered use of the playground and blacktop.
- The preschool outdoor space will be staggered use of the playground and blacktop.
- Cots, cribs, and mats will be kept 6 feet apart at nap and alternate head to toe positioning when possible.

Summer Campers

- Their primary outdoor spaces will be the deck, the field, and staggered use of the blacktop.
- We have rented a large tent with optional sides for shade in the field.
- Campers will be in groups of ten.
- Their indoor space will be the gym.
- Campers will practice social distancing as much as is reasonably possible. Our goal will be to keep 6 feet apart during meals and whenever it is possible to do so.
- Campers will rotate as a consistent group to art, sports, theater, games, etc. The teacher will change as their activity changes, but not the kids in the group.

Our Practices to Promote Hygiene

Hand Washing

- We will continue to practice regular and safe hand washing. We will wash hands often with soap and water for at least 20 seconds.
- There will be hand sanitizer and tissues available at these locations:
 - Front Door
 - Kitchen
 - All bathrooms
 - Gym
 - Toddler Rooms
 - Library
 - Field
 - Deck
 - Blacktop
 - Playground
- Cover coughs with tissue or sleeve.

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Hand Washing (continued)

- Common areas will have a deep clean daily (i.e. sinks, bathrooms, doorknobs, tabletops, and shared items.)
- Clean & Disinfect toys frequently.
- All Surfaces will be sprayed with disinfectant after every use.
- School will be completely cleaned and sanitized at the end of every day.

Masks

- Children are not required to wear masks, but we will support families to the best of our ability if parents request that the children wear masks.
- Any child who has trouble breathing, under the age of 2, or is unable to remove the face covering without assistance cannot wear a mask.
- Children 5 and older should have their own mask that they can access if needed when they are going into enclosed spaces or when social distancing is compromised.
- Staff members are not required by the state to wear face masks. All staff members will be provided with non-medical face covering that they can opt to use.
- Staff members when in enclosed spaces, and social distancing is compromised will be required buy CCC to wear a mask as needed.

Gloves

Teachers will wear gloves in a manner consistent with the existing licensing rules. For example, gloves would be worn when handling contaminants, changing diapers, cleaning, or when serving food. Gloves are not recommended for broader use.

Items from Home

- Items from home will be limited to minimize the transmission of the virus. For example, no car seat or strollers should be brought into the center.
- Comfort items can be brought in and stored in your child's cubby to be used at nap time or as needed. The comfort item should be stored at CCC for the week if possible, to avoid cross contamination and washed at home at least weekly.
- Nap items, such as blankets should be taken home and washed daily.

Water Bottles

Every child needs to have a water bottle at CCC every day. They should have their name on it and take them home and washing/sanitizing them daily.

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I have received and read the Children's Creative Center COVID-19 Preparedness and Response Plan

Printed Name

Signature

Date